

**REPORT AND ACCOUNTS**  
of the  
**TRUSTEES**  
for the  
**YEAR ENDING 31<sup>ST</sup> MARCH 2021**



**NOT ALL ACTIVITIES WERE ZOOM**

# REPORT & ACCOUNTS

## Section A - Reference and administration details

For the year ended 31<sup>st</sup> March 2021

### 1st UXBRIDGE SCOUT GROUP

#### PRESIDENT

#### TRUSTEES: Ex Officio:

<u>Appointment</u>	<u>Name</u>
Group Scout Leader	John Childs (until 4 <sup>th</sup> November 2020)
Group Scout Leader	Andrea Childs (From 4 <sup>th</sup> November 2020)
Chairman	Jennipher Marshall-Jenkinson
Secretary	John Childs (From 4 <sup>th</sup> November 2020)
Treasurer	Agueda Estrada Calle
Beaver Scout Leader	Angie Brydges
Cub Scout Leader	Anne France
Scout Leader	Lizzie Monger

#### TRUSTEES: Elected:

Gerald Paine  
Lisa Ryan

#### TRUSTEES: Nominated:

None

**BANKERS:** Lloyds Bank plc. 21 High Street, Uxbridge, Middlesex.  
UB8 1JD

**OTHER ADVISORS:** None - appointed ad hoc if required

**Group Registration Number with the Scout Association:** 01776

**Charity Registration Number:** 303732

**Examiner:** Mr S Bell

**Contact Name and Address:** Mrs Jennipher Marshall-Jenkinson 23 Earlsfield, Holyport,  
Berkshire, SL6 2LZ

# 1st UXBRIDGE SCOUT GROUP

## Section B Structure - Governance and Management

### **Constitution**

The Group is a registered Charity governed by the Policy, Organisation and Rules of the Scout Association.

The Trustees are elected or nominated in accordance with those rules.

### **Risk and internal control**

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them.

The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements have existed with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole, then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario, the complete closure of the Group.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

## Section C - Objects and Activities

**The Purpose of Scouting:** Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

**The Values of Scouting:** As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we cooperate with others and make friends.

### **The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun - take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices

- undertake new and challenging activities
- make and live by their Promise.

## **Section D - Achievements and performance**

### **Membership**

Operating through the year with very little face to masked face I find it remarkable how our numbers have kept up. The reports below show how the leaders in all sections have found ways of making the best of our facilities and using the Scout Association Zoom licence. We now have Moorfield Explorer unit using our hall on a regular basis alternating with Endeavour,

### **Group**

As we are all aware, National Covid lock down commenced just before the start of our new year in March 2020. I am truly amazed at how all our sections – Beavers, Cubs and Scouts reacted to this throughout the remainder of 2020 and up to the end of March 2021, by continuing with many scouting activities. As you can read below with the help of YouTube and Zoom, our leaders created activities that could be done virtually, so Scouting continued, albeit with slightly less participants than normal – but our fantastic leaders kept all our beavers, cubs and scouts totally involved and I am sure prevented much mental anguish throughout the whole year. It was a different year, but no less eventful, thanks to our resourceful leaders. Thanks go out to them all.

### **PUBLIC BENEFIT STATEMENT**

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship and community development headings.

### **Beaver Scouts report**

This year has been an extraordinary one as we started the in the midst of a pandemic which resulted in the country being put into lockdown which resulted in face-to-face scouting being stopped immediately. After a week of uncertainty, I managed to work out how to use the Zoom technology and got the Beaver meetings online. No children left the group because of the pandemic and change of circumstances, but understandably some of the children did not want to participate in online meetings as they had to complete their school lessons virtually too. However, a core group of 10 – 14 children continued to attend the zoom sessions and we even managed to work with some very enterprising people to have online drumming and a great evening being entertained online by a magician!

Easter allowed us to have a bit of fun with the children hunting for laminated paper eggs that I placed around Uxbridge and the local parks. The Beavers were able to look for the eggs as part of their daily exercise. It was a great way to take advantage of the glorious weather we had during the first lockdown period. Joe Wicks helped keep the children healthy with his daily workout which also ensured they could work towards their Health and Fitness Challenge badge. I encouraged the children to get out and about in their local environment and explore new places they may have not visited before.

In July we had the opportunity to take part in the GMLW county Great Indoors weekend for a digital summer camp. It was a brilliant fun packed weekend and we had fun trying out yoga, making a healthy camp lunch, reaction rockets and finally joining in with campfire singing with Fox from 2nd Uxbridge.

After a break for the summer, we had a late start for the autumn /winter term and spent sessions working towards the First Aid badge by learning some basic first aid, learning their address and parent's mobile numbers and understanding what to do at the scene of an emergency. For the

Communication badge the children had fun making a code wheel and cracking codes. We rounded off the term with Christmas craft making Christmas tree decorations from natural materials and creating a Christingle for a candlelit carol singing session which all went towards their creative activity badge.

In January 2021 the children learnt about creating tracking symbols to communicate directions to others when hiking. The children had a go at making some healthy muffins. We celebrated Burns night by doing Scottish dancing and Freddie's Dad, Mark (who is Scottish) dressed up in his kilt. Some of the children had haggis delivered to their home so they could try it – we even had a vegetarian version! Once the snow arrived the children had fun making snowmen and tried some sledging. The children were able to talk to each other via zoom and we learnt about their Hobbies for the Hobby activity badge. For Valentine night the children got to make their own felt heart and learnt a new skill by sewing it themselves. Community was another aspect we focused on and some of the Beavers got involved in improving their local environment by litter picking – they filled their bags surprisingly quickly!!

Parents have been such an important part of maintaining the scouting adventure for their children and the bulk of the work has been on their shoulders to show the children how to create knots, build mini rafts and complete a myriad of tasks to ensure they continue to earn their badges. My thanks to all of the parents for encouraging the children to keep attending when they felt able to and for juggling the scouting sessions around your busy lives. I know we will all be pleased when we are able to meet in person again.

### **Cub Scout Section Report**

We started the year with 26 cubs and the Covid Pandemic; everyone was locked down and no Cub sessions could be run so Baloo and I started doing YouTube videos; tutorials that the cubs could use at home, with the help of Cade (my cameraman and occasional presenter) we made videos for pioneering projects, gardening, Science experiments and the naturalist badge.

In April Northumberland Scouts hosted a virtual camp, they were going for a world record to have as many scouts all over the world camping at the same time. The participants were asked to make a 'den' in their own house or put a tent up in the garden and sleep there overnight, they had to cook or help to cook a meal with their parents and make a campfire; virtual, with craft supplies or real if they were able to. We had 20 cubs join in to help set the world record and they all received a certificate and camp blanket badge.

Some of the cubs responded well to YouTube and were doing their badges at home, one of our Cubs managed to complete the last parts of her Silver badge and move up to scouts, but many didn't respond at all so we looked for new ways to connect with them and then we found Zoom.

Bagheera and I started doing Zoom sessions in May, not being the most technologically advanced leaders, there were issues, thanks to all the parents who helped to talk us through the bits we couldn't make work and who persevered as we struggled to get access, batteries died, screens wouldn't work, signals kept dropping out and things wouldn't load!!! Massive thanks to Bagheera for keeping me sane and motivated during this time

Via Zoom we managed to do cookery sessions, we made choc chip cookies and broccoli and soybean salad, we tried to make origami dragons, did quizzes on Kahoot, the cubs presented subjects they were interested in and we even managed to do the astronomy badge.

The cubs enjoyed playing an online game that we were able to play safely as a group, so every session was ended with a game of Among us.

We had approximately 10 cubs regularly attending Zoom but not everyone got on well with Zoom and sadly we lost some cubs along the way who found other interests. In March of 2021 we had just 16 cubs left but we're looking forward to the lifting of some restrictions so we could meet up face to face again.

# Scouts Report

What a year!

As you can probably imagine, this year has been a challenge, we all had to learn, to adapt, to persevere and to find a way to keep Scouting alive! Virtually!

We started off the year beginning in April, so we had been adjusting to Lockdown, and learning together how we could make virtual scouting work in unprecedented times. To open, we had a Virtual World Earth day, along with fun facts, a quiz and also learning about St Georges Day. It also fell around the time and date when the country started clapping for the NHS, so it was great to get involved as Scouts and play our part.

As we approached the end of April, there was a hosted World Camp Challenge, which naturally was virtual but the uptake was great. The scouts had a virtual campfire, songs, stories and skills passed on, all from their garden or bedroom. Camping is in a Scouts nature so nothing was going to stop them.

In the new term, we celebrated VE day and took part in some collaborative activities, and started running interactive quizzes. The Scouts planned a back-to-basics camp ready for when measures lifted, and over a couple of weeks practiced skills such as lashings and knots to prepare themselves. The Scouts worked on their Scout Scientist Badge and were fascinated by some of the activities. There were a couple of centrally run virtual sessions and this carried on through to the end of term, which finished earlier much as with the schools.

It was great to see that in times of restriction easing, several of our scouts went camping with families, and some even took part in elements of our own camp which unfortunately had to be postponed.

After the 'summer' break, we were finally able to reconvene, albeit virtually, and join together on zoom. Together we learned how to best work, and how to get the most



out of each session, blending learning opportunities with fun and games.

We started with updates on the group, and then started planning our programmes, so the Scouts could have a say in what they wanted the sessions to look like. We had a virtual Scavenger hunt around Uxbridge, games sessions using investigative knowledge, and some creative sessions. The Scouts took part in a fancy-dress competition alongside the AGM and had a quiz! Running into November, there were activities based on badge creation, mystery solving nights and a games night to let off some steam. Before the break for Christmas, there were two cooking sessions, one using puzzles to guess what was being made, and one where they got stuck in themselves in their kitchens!

Coming back after the Christmas break and for the rest of this term, due to Covid related constraints, the district itself ran sessions to support the groups in the area. There were campfires, crafts, scouting skills, games and quizzes, and it was great to see all the Scouts have fun.

There was a challenge in February where parents and scouts could get involved in Get Fit Feb, and the Scouts could earn a badge. The Scouts took part in a pancake night activity blended with Red Nose Day, and make some cracking creations at home. Rita ran a session where they learnt to make camp gadgets and try some out themselves. Angie from beavers set up some fun activities over Easter, one of them being an Easter egg hunt that the scouts could take part in with their families. There was some information and activity sessions on Health Eating, Smoking and Alcohol Awareness as part of being responsible young citizens

Throughout the year, the Scouts had been given challenges and activities to help them continue earning badges at home through a Scouting at Home programme. This puts them in a much better position to tackle their golds on their return! To end the year in review, we were just able to meet together again in smaller groups and started fire-lighting sessions, zoom quizzes and a group at Paccar. The start of our return was greatly welcomed by all!

Over the course of the year, the Scouts and their parents have continued to support the community and the group in many different ways. Huge foodbank drops and plenty of clothing bags given to Bags for School. We greatly appreciate the parental, friend and family support that we have received, and know that it has really made a difference to all involved, in these unpredictable times

## **Section E: Financial Review**

### **FINANCIAL ACCOUNTS**

This was not a normal year. We collected money for camps that had to be returned when the camps were cancelled. The Government gave us a considerable covid grant with the caveat that we may have to return some or all of it, the conditions are not strait forward. We had work carried out on our roof. Everything above together with us not operating with normal section expenses gives an unusual set of accounts.

### **FINANCIAL RESERVES**

The Committee will need to be vigilant about the level of reserves of the group bearing in mind the responsibility we have leasing and maintaining a building. While some renovation work needs to be done each year our lease runs out in 2024 when our reserves will be able to be used to plan for the future years.

Where possible the financial reserves are invested to provide a return. The Hillingdon Credit Union was chosen since they have been able to provide a competitive return and is instantly available on demand. It is also a non-profit making organisation that benefits the local community and is guaranteed by the Prudential Regulation Authority.

**Section F: Planning**

We look forward to the return of normal Scouting activities which we anticipate will involve updating our equipment. We are aware that the Hillingdon Council have made greater financial demands on other Scout Groups but have not approached us yet. Various small external improvements have been discussed such as an awning which can be added if the requirement is confirmed. We need now to plan for the long-term future that benefit the Group over the next decade but we cannot commit finance until we have a new lease.

**Section G: Declaration**

This Report was approved by the Trustees on ..... and signed on their behalf by:

..... Jennipher Marshall-Jenkinson Chair

..... Andrea Christine Childs Group Scout Leader

# 1st Uxbridge Scout Group Receipts and Payments Account

For the year from the 1st April 2020 to 31st March 2021

## Receipts and payments

	2020-21 Unrestricted funds £	2019-20 Unrestricted funds £
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions	4,906	8,268
Less: Membership subscriptions paid on (National/County/Area/District)	2,867	4,185
Net membership subscriptions retained	2,039	4,083
Donations	£ 50	3,254
<b>Gift Aid</b>	£ 1,813	-
General activities	£ -	3,081
<b>Sub total</b>	<b>3,902</b>	<b>10,418</b>
<b>Grants</b>		
Other grants	£ 19,960	
<b>Sub total</b>	<b>19,960</b>	-
<b>Fundraising (gross)</b>		
Various	£ 1,152	£ 1,115
Tshirt Sales	£ 23	£ 76
<b>Sub total</b>	<b>1,175</b>	<b>1,191</b>
<b>Investment income</b>		
Bank interest	£ -	2
Cancelled cheque	1,065	
Hillingdon Credit Union Dividend	391	243
Property Rent income	£ 15,862	16,959
<b>Sub total</b>	<b>17,318</b>	<b>17,204</b>
<b>Total Gross Income</b>	<b>42,355</b>	<b>28,813</b>
<b>Asset and investment sales, etc.</b>	-	-
<b>Total receipts</b>	<b>42,355</b>	<b>28,813</b>

# 1st Uxbridge Scout Group Receipts and Payments Account

For the year from the 1st April 2020 to 31st March 2021

## Receipts and payments

	2020-21 Unrestricted funds £	2019-20 Unrestricted funds £
<b>Payments</b>		
Youth programme and activities	£ 979	£ 5,224
Adult support and training	£ -	£ 422
Lease	£ 1,220	£ 1,220
Water, Sewerage, Electricity, Gas	£ 767	£ 840
Equipment	£ 264	£ 2,766
Insurance	£ 1,686	£ 1,802
Repairs and Renewals	£ 7,228	£ 10,280
Materials and equipment		
Printing and photocopying	£ -	£ -
Contribution to camp costs	£ 3,072	-£ 998
Uniforms	£ -	£ 141
AGM and trustee expenses	£ 105	£ 300
Bank, OSM,	£ 568	£ 553
Sundries	£ 50	£ 159
Badges & Books	£ 49	£ 1,248
<b>Sub total</b>	<b>15,989</b>	<b>23,957</b>
<b>Fundraising expenses</b>		
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total Gross Expenditure</b>	<b>15,989</b>	<b>23,957</b>
<b>Asset and investment purchases, etc.</b>	-	-
<b>Total payments</b>	<b>15,989</b>	<b>23,957</b>
<b>Net of receipts/(payments)</b>	<b>26,366</b>	<b>4,856</b>
Cash funds last year end	74,345	69,489
<b>Cash funds this year end</b>	<b>100,711</b>	<b>74,345</b>

# Statement of assets and liabilities at the end of the year

	2020-21 Unrestricted funds £	2019-20 Unrestricted funds £
<b>Cash funds</b>		
Bank current accounts	45,578	19,602
<b>Total cash funds</b>	<b>45,578</b>	<b>19,602</b>
<b>Other monetary assets</b>		
Money due from Nursery for Utilities	4,480	
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
<b>Sub total</b>	<b>4,480</b>	<b>-</b>
<b>Investment assets</b>	55,134	54,743
<b>Sub total</b>	<b>55,134</b>	<b>54,743</b>
<b>Non monetary assets for charity's own use</b>		
Badge stock	1,030	1,235
Motor vehicles		-
Scouting equipment, furniture etc	34,155	31,750
Other	-	-
<b>Sub total</b>	<b>35,185</b>	<b>32,985</b>
<b>Liabilities</b>		
Accounts not yet paid	-	-
Expenses incurred but not invoiced Kitchen refurbishment	2,150	440
Money taken in advance for camps	103	2,945
Other liabilities	3,000	3,000
Money held for other charity		-
<b>Sub total</b>	<b>5,253</b>	<b>6,385</b>

**Contingent liabilities and future obligations**  
**1 years rent on building plus services**                      **Included in above**

**The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on the**                      **signed on their behalf by**

Signature


**Print Name**

Agueda Estrada Calle	Treasurer
Andrea Childs	Group Scout Leader

## Independent examiner's report to the trustees of 1<sup>st</sup> Uxbridge Scout Group Council

I report to the trustees on my examination of the accounts of the 1<sup>st</sup> Uxbridge Scout Group for the year ended 31<sup>st</sup> March 2021

### Responsibilities and basis of report

As the charity trustees of the 1<sup>st</sup> Uxbridge Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 1<sup>st</sup> Uxbridge Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 1<sup>st</sup> Uxbridge Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name:

SIMON C.R. BELL MBSA, ACIS

Relevant professional qualification or membership of professional bodies (if any):

Address:

8 EDWARDS DRIVE  
WESTWARD HO!

BROOKWOOD L239 1XW